

PICNIC APPLICATION



RENTAL REQUEST STATUS

☐ Private Rental ☐ Company/B		ofit Organization rovide non-profit status letter/number)	
Application Date:			
Name:	Email:		
Address:	City/State/Zip:		
Company (if applicable):			
Address:	City/State/Zip:		
Home Phone:	Work Phone:	Work Phone:	
Cell Phone:	Fax:		
PICNIC INFORMATION			
Date Requested: B	eginning Time:	Ending Time:	
No. Attending: Type of Ever	nt:	Tables Reserved:	
Park Requested:	Fee Quoted:	Deposit Fee:	
Field Requested:	Fee Quoted:		
Court Requested:	Fee Quoted:		
Please note that field rentals require an additional	level of insurance that is not purchas	able through the Town.	
Insurance Required? Yes No			
Will Provide? Yes No			
Insurance Fees:			
<u>IN</u>	SURANCE REQUIREMENTS		
The Town of Danville requires permit users to pan additional insured. Certificate must include may purchase liability insurance coverage throu your homeowner's insurance carrier. Insurance to the Town of Danville's "Policies and Proceduate	the Town's address, which is 510 I gh the Town of Danville for an addreverage must be submitted <u>90 days</u>	La Gonda Way, Danville, CA 94526. You litional cost, or you may provide it through	
Customer Signature	Signature - Town of Danvi	ille Today's Date	

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POLICIES AND PROCEDURES

NO INFLATABLE STRUCTURES, JUMP HOUSES, PONIES, OR DUNK TANKS ALLOWED

- 1. No refunds on picnic reservations unless rained out.
- 2. No plastic tarps, tents or stakes on/in any grass area.
- 3. No BBQs (other than what are provided in park) are allowed without prior approval by Facilities Management.
- 4. Reservations are confirmed after an application has been submitted, fees have been paid, and you have <u>received a</u> reservation confirmation.
- 5. Any private picnics **over 100** people must provide a Certificate of Liability Insurance through their homeowner's policy or purchased certificate through the Town of Danville (see above insurance requirements).

Please make all checks payable to: Town of Danville MAIL APPLICATION AND CHECK FOR FEES TO: DANVILLE COMMUNITY CENTER, 420 FRONT STREET, DANVILLE, CA 94526-1740 ATTENTION: FACILITIES MANAGEMENT

CREDIT CARD PAYMENT: MASTERCARD, VISA, OR AMERICAN EXPRESS

Please check here if you would like to pay by credit card.	In order to provide you with a more
secure payment experience, the Town is no longer accepting writter	redit card numbers on applications.
Once we have received and processed your application, the Facilities	es office will call for your credit card
payment information.	